Bookmarks for substantive changes to the manual needing Board consideration. All other highlights and corrections are grammatical, punctuation, or simply to help clarify for the reporter/recorder and examples given.

Page 2: SUGGESTION: CREATE MASTER TABLE OF CONTENTS OF SECTIONS WITH CONSECUTIVE NUMBERING

Page 3: CERTIFIED SHORTHAND REPORTERS AND STENOMASK/VOICE WRITERS SHALL USE THE TERM REPORTER. CERTIFIED ELECTRONIC RECORDERS SHALL USE THE TERM RECORDER. CERTIFIED ELECTRONIC OPERATORS SHALL USE THE TERM OPERATOR. PER MCL 600.1492(2), THIS RULE APPLIES TO FIRM OWNERS AS WELL**.**

Page 34**:** CERTIFIED SHORTHAND REPORTERS AND STENOMASK/VOICE WRITERS SHALL USE THE TERM REPORTER. CERTIFIED ELECTRONIC RECORDERS SHALL USE THE TERM RECORDER. CERTIFIED ELECTRONIC OPERATORS SHALL USE THE TERM OPERATOR. PER MCL 600.1492(2), THIS RULE APPLIES TO FIRM OWNERS AS WELL. A REPORTER, RECORDER, AND/OR OPERATOR SHALL ONLY ADVERTISE THEIR SERVICES IN WHAT THEY ARE CERTIFIED AS.

Page 36: (Additions to testing)

Page 65: A RECORDING HELD OUT OF COURT AND NOT TAKEN UNDER OATH, SUCH AS JAIL CALLS, CELL PHONE RECORDINGS, OR OTHER MEDIA NOT PREVIOUSLY TRANSCRIBED SHALL BE MARKED AS AN EXHIBIT OR TRANSCRIBED INTO LEGIBLE ENGLISH AND GIVEN TO THE COURT REPORTER OR RECORDER TO APPEND TO THE FINAL TRANSCRIPT

Page 73: (8) LIST ADDITIONAL PARTIES SEATED AT THE COUNSEL TABLE; I.E., PLAINTIFF, DEFENDANT, PROBATION AGENT, PRETRIAL SERVICES, DETECTIVE, REPRESENTATIVES, ETC., AS ALSO PRESENT:

Page 83: LIST ADDITIONAL PARTIES SEATED AT THE COUNSEL TABLE; I.E., PLAINTIFF, DEFENDANT, PROBATION AGENT, PRETRIAL SERVICES, DETECTIVE, REPRESENTATIVES, ETC., AS “ALSO PRESENT:”

Page 88: (Examples of Oaths given)

Page 97: (Referral to jurors by name or number)